Number/Schedule

Type of Drill

## **School Drill Documentation Form**

Fire	Five – Three drills must be completed by December 1				
Tornado	Two – One drill must be completed in March				
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1				
	<ul> <li>One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature</li> </ul>				
	• Seek I	•	istration of the school an	a iocai pu	blic safety on the nature
Note - At least o			a lunch or recess period,	or at ano	ther time when students
	t not in classrooms.	be conducted during	a function recess periou,	or at ano	ther time when students
School: Spiritus S	Sanctus Academy - A	Ann Arbor			
C:-4 \	Assis Commo OD				
Principal: Sister N	Maria Gemma, OP				
D ( ( ) () () ()	1/2021	N - 1 - 6	150	N	
Date of drill: <u>9/20</u>	JIZUZ I	Number of	students: 158	Numbe	er of staff: <u>ZZ</u>
Time initiated: 12	2:25 pm	(a.m./p.m.) Ti	me concluded: 12:30 pi	m	(a.m./p.m.)
mile initiateu		_ (a, p)	ille colicidaed.		(a.m./p.m.)
Situation at Star	t of the Drill (Check	the appropriate box)		-	
□ Before school		class time	✓ Passing time		✓ Recess
✓ Lunch time	□ Assemb		□ After school		□ Other:
Total time	elapsed between audi	ble/strobe commencemer	nt to all clear: 2:33.28. Lower s	school stude	nts were concluding recess,
Remarks:upper sch	nool students were cond	cluding lunch; some class	es were in transition between	classrooms.	
This rone	ert is for	Fire d	rill number 1 (2) 3	1 E to	r +ho 2021/2022 school you
This repo		Fire a	rill number 1 2 3	<b>4 5</b> fo	r the 2021/2022 school yea
(an ale manifest men	to applicable anni,		Tornado drill number	<b>1 2</b> fo	r the 2021/2022 school yea
		Safety/Se	ecurity drill number 1	<b>2 3</b> fo	r the 2021/2022 school yea
	ı Si	ster Maria Gemma, O	Р		
Name of person co	anducting drille		<u></u>		
•					
Title of person cor	D <sub>r</sub> .	incipal			
Title of person cor	nducting drill:Pr	incipal			
Title of person cor	nducting drill:Pr	incipal			Date: 9/20/2021
Title of person cor	nducting drill:Pr	incipal	Gemma, OP		Date: 9/20/2021
Title of person cor Signature or perso	nducting drill: Pr	Sr. Maria	Gemma, OP		
Title of person cor Signature or perso	nducting drill: Property on conducting drill: ordinated with agen	Sr. Maria	Gemma, OP		
Title of person cor Signature or perso If the drill was coo agency, official's n	nducting drill: Property on conducting drill: ordinated with agen name, and title.	Sr. Maria cies such as law enfo	Jemma, OP rcement, fire departmen	t, or emer	gency management, list the
Title of person cor Signature or perso If the drill was coo agency, official's n	on conducting drill: Property of the conducting drill: Property or	Sr. Maria cies such as law enfo	Gemma, OP rcement, fire departmen	t, or emer	Date: 9/20/2021 gency management, list the
Title of person cor Signature or perso If the drill was coo agency, official's n Agency:	nducting drill: Property on conducting drill: on conducting drill: ordinated with agen name, and title.	Sr. Maria cies such as law enfo	Gemma, OP rcement, fire departmen	t, or emer Title	gency management, list the

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.